Collaborating, Learning, and Growing

This checklist includes steps and actions team members can take to share and gain expertise in providing effective interventions that meet the unique needs of individual children and their families.

A team that uses adult learning methods or teaching strategies to share knowledge and skills has a much better chance of achieving this outcome than any one team member working alone.

DEC Recommended Practices: Teaming and Collaboration 1–4
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ecta Early Childhood Technical Assistance Center

Practitioner

Child

Date

Instructions

Rate how often you used each practice characteristic:

1. Seldom (0–25%)
2. Sometimes (25–50%)
3. Often (50–75%)
4. Almost always (75–100%)

Practice Characteristics

	1	2	3	4
1. Willingly share and receive knowledge, skills, and expertise with and from other team members.	○	○	○	○
2. Offer one another support, guidance, and helpful feedback that are honest, respectful, and supportive.	○	○	○	○
3. Provide or participate in authentic learning experiences (for example, practicing, taking risks, making mistakes, trying out new ideas without judgment).	○	○	○	○
4. Use a variety of methods for presenting new information to one another (for example, discussions, group problem solving activities, visuals, handouts, case studies).	○	○	○	○
5. Use facilitation, consultation, mentoring, and coaching practices for working with one another.	○	○	○	○
6. Participate fully in scheduled team activities by being prepared, arriving on time, and remaining engaged throughout the activities.	○	○	○	○
7. Keep an open mind when considering new concepts or ideas, and work together to understand (or explain) their relevance and usefulness in family life.	○	○	○	○
8. Recognize and allow time needed to master new ideas with practice, reflection, and continued support from others.	○	○	○	○
9. Participate in interagency, community, or professional organization opportunities to increase knowledge and awareness of resources to meet family and child needs.	○	○	○	○