# SSIP Evaluation Workshop 2.0: Evaluating Practices Breakout

# Decision Points Worksheet

This worksheet can be used to think through decision points for adapting and using a tool to evaluate practices.

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| **Decision Point** | **Team Response/Decision** |
| Describe the design of the tool, including format and content. |  |
| Describe any needed changes to items to ensure phrasing describes a single concept (e.g., no double-barreled questions). |  |
| Describe any needed changes to items to ensure phrasing of items is clear (e.g., objective, jargon-free). |  |
| Describe the response options that will be used (e.g., multiple choice, 5-point rating scale). |  |
| Describe how you will pilot test the tool. |  |
| Describe the data collection method to be used (e.g., live observation, video observation, self-assessment). |  |
| If applicable, describe recorded sessions (e.g., who will record, number of recordings for each practitioner, length of recordings, activities/ routines to be recorded). |  |
| Describe the process for identifying and selecting individuals who will be included in data collection. If you will be sampling (selecting a subset), how will sampling occur? Will you randomize observations to be rated or practitioners to be rated? Will you select a subset of programs/sites to include?. |  |
| Describe who the raters will be (e.g., coaches, supervisors, peers, practitioners themselves). |  |
| Describe training that will be provided for raters (e.g., training on the tool, practice with the tool, interrater reliability that must be met). |  |

Adapted from: Feely, M., Seay, K., D., Lanier, P., Auslander, W., & Kohl, P.L. (2018). Measuring fidelity in research studies: A field guide to developing a comprehensive fidelity measurement system. *Child and Adolescent Social Work Journal, 35,* 139-152.