### 2015 File Reviews

1. Client ID
   - ID

2. Date Completed:
   - 

### SITE REVIEW CHILD FILE DATA SHEET

3. Reviewer:
   - Anna
   - Chad
   - Christy
   - Jennifer
   - Lauren
   - Melaine
   - Other

4. Region:
   - 1
   - 2
   - 3
   - 4
   - 5
   - 6
   - 7

5. Service Coordinator:
   Enter the assigned service provider ID number from ITPKIDS

6. Child Information
   - Name
   - DOB
   - ClientID
   - Current IFSP Date

7. Services on most recent IFSP:
   - Family education
   - Speech Therapy
   - Occupational Therapy
   - Physical Therapy
   - Service Coordination
   - Family Training
   - Counseling
   - Home Visits
   - Health Services
8. Service Providers:
- Family Education
- Speech Therapy
- Occupational Therapy
- Physical Therapy
- Service Coordination
- Family Training
- Counseling
- Home Visits
- Health Services

9. Who completed the COSF? (enter the name written in the field “Completed By...”)

10. Persons involved in deciding the summary ratings (from COSF form)
- Service Coordinator
- Developmental Specialist
- Speech Therapist
- Occupational Therapist
- Physical Therapist
- Clinician
- IESDB
- Other

**COSF and Scoring**

11. What is the length of enrollment for the most recent case? (Found on Case Node: Look at the most recent case, and the earliest IFSP in that case. Respond with the difference between that date and either the exit date or the current date if still enrolled.)
- Less than 6 months
- 6 months - 1 year
- 1 year +

12. Reason (ex. premature)
- Reason 1
- Reason 2

13. Are entry ECO scores entered in ITPKIDS? (found on case node)
- Yes
- No
- No and not required - enrolled less than 6 months

14. Are exit ECOs entered in ITPKIDS? (Found on Case Node)
- Yes
- No
- No and not required (enrolled less than 6 months)
- N/A - Still Enrolled
<table>
<thead>
<tr>
<th>Question</th>
<th>Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>15. Number of cases:</td>
<td>1, 2, 3, 4, 5</td>
</tr>
<tr>
<td>16. Did the child have ECO scores on a previous case?</td>
<td>Yes, No, N/A</td>
</tr>
<tr>
<td>17. Were new ECO scores determined for the most current case?</td>
<td>Yes, No, Exited - less than 6 months, N/A</td>
</tr>
<tr>
<td>18. Was the decision to not determine new ECO scores appropriate?</td>
<td>Yes, No, N/A</td>
</tr>
<tr>
<td>19. Is a COSF uploaded into ITPKIDS for the most current case?</td>
<td>Yes, in Previous 6 months, Yes, more than 6 months ago, No, but should be, Not required</td>
</tr>
<tr>
<td>20. Is the COSF fully completed?</td>
<td>Yes, No</td>
</tr>
<tr>
<td>21. Comments</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>22. Does ECO data entered in ITPKIDS match the data entered in the COSF?</td>
<td>Yes, No</td>
</tr>
</tbody>
</table>
23. If no, what is different?

24. Do parent observation and report align with COS scores?

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Partly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Positive social-emotional skills?</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
</tr>
<tr>
<td>Acquisition and use of knowledge and skills?</td>
<td>☐</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Use of appropriate behaviors to meet their needs?</td>
<td>☐</td>
<td>☑</td>
<td>☑</td>
</tr>
</tbody>
</table>

25. Comments:

26. Do assessment results align with COS scores?

<table>
<thead>
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<th>Yes</th>
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27. Comments:

Eligibility

28. What is the eligibility category selected?

☐ EMC
☐ DD
☐ ICO

29. Is the eligibility category accurate (DD, ICO, EMC)?

☐ Yes
☐ No

30. Is a completed eligibility checklist in ITPKIDS? (in attachments)

☐ Yes
☐ No
31. Was the child eligible based on social-emotional? (A.2. on eligibility checklist, Social Emotional should be checked)
- [ ] Yes
- [ ] No

32. Comments:

33. Was social-emotional identified as a concern?
- [ ] Yes
- [ ] No

34. If social-emotional was a concern, was a more in-depth social-emotional assessment completed?
- [ ] Yes
- [ ] No

35. What tool was used? (SHOULD WE PUT OPTIONS?)
- Tool 1
- Tool 2

36. Did that tool appropriately address identification of social-emotional needs? (Review completed by team)
- [ ] Yes
- [ ] No

37. Comments:

38. Is the outcomes page(s) complete (all sections are filled in)?
- [ ] Yes
- [ ] No

39. Comments
40. CHILD OUTCOMES

Total Child Outcomes
# written using functional language
# of Measurable Child Outcomes
# with Family-Driven Language
# of strategies and resources that address the outcome
# that focus on child and family’s participation in an activity or routine identified by the family
# that are reflective of the assessment results
# that are discipline and jargon free

41. FAMILY OUTCOMES

Total Family Outcomes
# written using functional language
# of Measurable Family Outcomes
# with Family-Driven Language
# of strategies and resources that address the outcome
# that focus on child and family’s participation in an activity or routine identified by the family
# that are reflective of the assessment results
# that are discipline and jargon free

42. SERVICE COORDINATION OUTCOMES

Total SC Outcomes
# with Family-Driven Language
# that are reflective of the family needs

43. In general, which components are met in the progress statement for child and family outcomes?

*Review Part 1 of IFSP. Outcomes should be clearly based on the family’s priorities and concerns identified as part of the assessment and documented in Part 1 of the IFSP.

- Example of a "Yes" response: Kimmie will play with her toys so Grandma can cook breakfast and get the older kids off to school.
- Example of a "No" response: Angel will participate in reciprocal turn taking during one-to-one facilitation.

☐ Yes
☐ No

44. In general - Are the outcomes reflective of the family’s resources, priorities, and concerns?

*Review Part 1 of IFSP. Outcomes should be clearly based on the family’s priorities and concerns identified as part of the assessment and documented in Part 1 of the IFSP.

☐ Yes
☐ No

45. Child outcomes - If social-emotional needs were identified, are outcomes reflective of these findings (or documented reason why not)?

☐ Yes
☐ No
☐ NA
46. Family outcomes - If social-emotional needs were identified, are outcomes reflective of these findings (or documented reason why not)?
- Yes
- No
- NA

47. Do the services reflect the IFSP outcomes (Are the services and supports identified in the IFSP designed to enhance the capacity of the family in meeting the developmental needs of their child)?
*Types and intensity of services are based on the documented resources, priorities, interests and concerns of the family, the unique strengths and needs of the child, and the functional, participation-based outcomes.
- Yes
- No

48. Comments:

49. What is the exit reason?
Please select one ...

50. Based on the documentation, was the exit reason acceptable? (Yes - child was appropriately graduated, parent withdrawal was unavoidable, sufficient attempts at contact were made. No - Additional efforts should have been made to continue providing services to the child or refer them elsewhere.)
- Yes
- No
- NA