A State Guide on Identifying, Correcting, and Reporting Noncompliance with IDEA Requirements

Activity	EIS Program or LEA Responsibility	LA or SEA Responsibility	Reporting to OSEP (for OSEP SPP/APR Indicators)
Identify Noncompliance		Identify IDEA Requirements and State Priorities for Monitoring	
		Adopt, Adapt, or Develop Monitoring Data Collection Tools	
	Collect and Provide Data	Collect and Receive Data	Document and Report the Level of Compliance (Actual Target Data)
	Verify Accuracy of Data		
		Account for All Instances of Noncompliance	
Make Findings of Noncompliance		Define How the State Will Count Findings of Noncompliance	
	Demonstrate Correction Prior to Finding	Allow Correction Prior to Issuing a Written Finding (optional)	
Correct Noncompliance		Issue Written Notification of Findings of Noncompliance	
	Examine the Extent of Noncompliance		
	Consider the Root Cause(s) of the Noncompliance		
	Correct Noncompliance	Require Correction	
Verify Correction of Noncompliance	Collect and Review Updated Data to Verify Timely Correction of Noncompliance		
	Provide Evidence of Correction	Document Verification of Correction	
		Issue Notification of the Status of Correction of Noncompliance	
	Take Action on Uncorrected Noncompliance		
(For SPP/APR Indicators) Report on Compliance, Correction of Noncompliance, and Verification of Correction		Determine the Number of Findings Corrected, within and beyond One Year	Report on Verification of Correction of Noncompliance
		Report on Verification of Correction of Noncompliance	