Sustainability and Scale-up Planning Worksheet

Sustainability and Scale-up Planning Steps

1. Confirm Vision
2. Backward Map: How do we reach our vision? (timelines, sustaining high fidelity, scaling up)
3. Review BoQ ratings and action plan
4. Involve demonstration programs' Leadership Teams and Program Coaches in planning for sustainability and scale-up
5. Complete the Sustainability and Scale-up Planning Matrix (below); review all the BoQ items related to sustainability and scale-up noted by each item of the Matrix
6. Action planning (add sustainability and scale-up actions, timelines and resources to action plan)
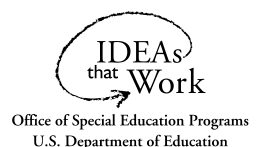
Sustainability and Scale-up Planning Matrix

Critical Element (BoQ #)	Actions, Timelines, Resources
State Team • Sustainability plan (13, 19, 26, 41, 48) o Member succession (turn over) planning and process (1, 9, 10, 26) • Scale-up plan (11, 13, 14) • Communication loops (27)	
Demonstration Sites • Site visits (packets, data) (33) • Sustainability plan (sustaining fidelity) (41, 43, 48) o Succession planning (turn over) in Leadership Team and providers (41)	
Implementation Sites and Communities • Sustainability and succession planning in current sites and communities (sustaining fidelity) (41, 48) • Scale-up (new programs and communities) (34, 35, 42)	

Critical Element (BoQ #)	Actions, Timelines, Resources
Program Coaches • New roles & responsibilities for current Program Coaches • Scale-up (new Program Coaches) (41, 42) • Sustainability plan (40, 41, 43) and succession planning (turn over) (41)	
Data/Evaluation • Sustaining current data (44, 45) • Scale-up • Reports (program, program Coaches, SLT) (48) • Data systems (46, 47)	

Sustainability and Scale-up Resources

- ECTA Center's DEC Recommended Practices resources- http://ectacenter.org/decrp/decrp.asp
- ECTA Center's System Framework - http://ectacenter.org/sysframe/
- ECTA Center's Implementation Process - http://ectacenter.org/implementprocess/
- NIRN's Transformation Zones - http://implementation.fpg.unc.edu/module-5/topic-4-transformation-zones
- West Wind Education Policy's Rethinking the Scale-Up Challenge - https://www.youtube.com/watch?v=bllazKRgwHM
- PBIS's Rob Horner on: Establishing, Sustaining and Scaling Effective Practices - https://www.osepideasthatwork.org/node/74

IDEAs that Work
Office of Special Education Programs
U.S. Department of Education

This document can be found at:
http://ectacenter.org/sig

ecta Early Childhood Technical Assistance Center

National Center for Pyramid Model INNOVATIONS