



The Center for IDEA
Early Childhood Data Systems

Protect Your Data: Reviewing and Developing Data Governance Policies

2018 Improving Data, Improving Outcomes
Conference
Arlington, VA
August 2018

History of Data Governance at DaSy

- * Framework created (including Data Governance)
- * Toolkit Workgroup established 2016
- * Evolution of Data Governance and Management Toolkit format
- * 2016 DaSy IDIO Workshop in New Orleans
- * Completion and posting on website in sections
- * Toolkit Completed Yesterday!



DaSy Current and Future Directions on Data Governance

- * Continuing to provide TA to states
- * Seeking out copies of existing and newly developed policies for toolkit posting
- * DaSy Project Completion: November 2018
- * Contact DaSy with questions or requests for TA on Data Governance



Agenda

Introduction and Overview of the Day

Review of Data Governance/Toolkit

Activity: Policy Development Small-Group Round 1

Report Out

Activity: Policy Development Small-Group Round 2

Report Out

Wrap-Up

Actionable Next Steps for Each State

Data Governance and Management Conference Team



Gary Harmon



Denise Mauzy



Sharon Walsh



Jeff Sellers



Bruce Bull



Donna Spiker



Angelique Dakkak

Who's In the Room?

States:

AL

AZ

CA

CT

MS

NC

NE

OR

Palau

PR

SC

TN

VA

Others:

OSEP

Yahasoft

CQuest

Grants Counsel

What is Data Governance?

- ✿ The overall management of the availability, usability, integrity, quality, and security of data. Data governance is both an organizational process and a structure. It establishes responsibility for data, organizing program area/agency staff to collaboratively and continuously improve data quality through the systematic creation and enforcement of policies, roles, responsibilities, and procedures.

- DaSy Glossary

Video

OPENING VIDEO

DATA GOVERNANCE TOOLKIT

<https://dasycenter.org/data-governance-management-toolkit/>

File Edit View Favorites Tools Help
MyResume 619 Powerful Data cohort ... aschdi - Home Common Education Data ... Dashboard - Wikiland SRI... DaSy Center - Establish Su... Data Viz Toolkit Potential ... Google (2) Google Calendar

The DaSy [Data Governance](#) and [Management](#) Toolkit is a resource containing information, guidance, and templates to assist Part C and Part B 619 program staff with creating or enhancing their [data governance](#) policies and procedures. For each [data governance](#) topic, an overview, consideration questions, and a fillable Microsoft Word template are provided. The Toolkit Introduction (first tile) provides general information on how to use the toolkit.



contents of this toolkit were developed under a grant from the U.S. Department of Education, #H373Z120002. However, those contents do not necessarily represent the policy of the U.S. Department of Education, and you should not assume endorsement by the Federal Government. Project Officers, Meredith Eli and Richelle Davis.

The
rep
Mic

Data Governance Policies and Procedures Support Formal Data Governance



Why Create Data Governance P&Ps?

- * Establish common data understanding and consensus
- * Ensure consistent practices
- * Record historical processes
- * Define work
- * Increase productivity
- * Creates evaluation standard
- * “The Lottery” Scenario

Table of Contents

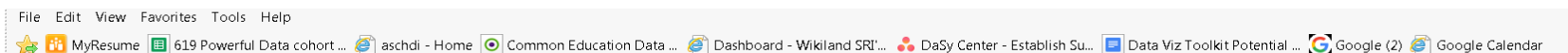
1. Introduction
2. Purpose, Structure, Process
3. Data Breach Response
4. Data Quality
5. Data Security and Access
6. Data System Changes
7. Public Reporting
8. Electronic Communications
9. Data Requests
10. Data Partnerships
11. Data Retention and Destruction (Pending)
12. Resources (Pending)

<https://dasycenter.org/data-governance-management-toolkit/>



DATA GOVERNANCE TOOLKIT

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You are Qualified to Do This!

- * How long have you been in your position?
(continuum of time, institutional knowledge, influence/champion) OK if you're new
- * What do you need to champion data governance back home?
- * What / how can DaSy support you in your policy development?
- * Policies in place

Comments/Questions?



Small Group Instructions – Round 1

- * Pick a policy section, find that table
- * Review section overview (online or on table) and template (online or on table)
- * Complete the considerations worksheet on the table (will not be collected)
- * Engage colleagues and TA providers as needed
- * After 45 minutes: Share table observations with full group



Report Out 1



BREAK – 15 Minutes



Small Group Instructions – Round 2

- ✿ Pick a policy section, find that table
- ✿ Review section overview (online or on table) and template (online or on table)
- ✿ Complete the considerations worksheet on the table (will not be collected)
- ✿ Engage colleagues and TA providers as needed
- ✿ After 45 minutes: Share table observations with full group



Report Out 2



Actionable Next Steps

- * What are your next steps when you return to your state?
- * Who will you work with to move this forward?
- * How can DaSy help?



DaSy TA Available

* How much **help do you need** to complete what you started today?

* **Help us:**

- Share your existing state or local DGM policies and procedures as potential examples
- Work with us to develop a policy we can include as a sample

* Contact:

Gary Harmon

Gary.harmon@unc.edu

Toolkit Evaluation Assistance Needed

- ✿ DaSy Gathering Feedback on Products
- ✿ Gathering information on quality, relevance and usefulness
- ✿ Please complete paper evaluation form and drop in box on way out

Closing Thoughts (Video)



THANK YOU!



Contact DaSy

- * Visit the DaSy website at:
<http://dasycenter.org/>
- * Like us on Facebook:
<https://www.facebook.com/dasycenter>
- * Follow us on Twitter:
[@DaSyCenter](https://twitter.com/DaSyCenter)

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