



SSIP Phase III: Operationalizing Your Evaluation Plan

IMPROVING DATA, IMPROVING OUTCOMES CONFERENCE
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Session Objectives

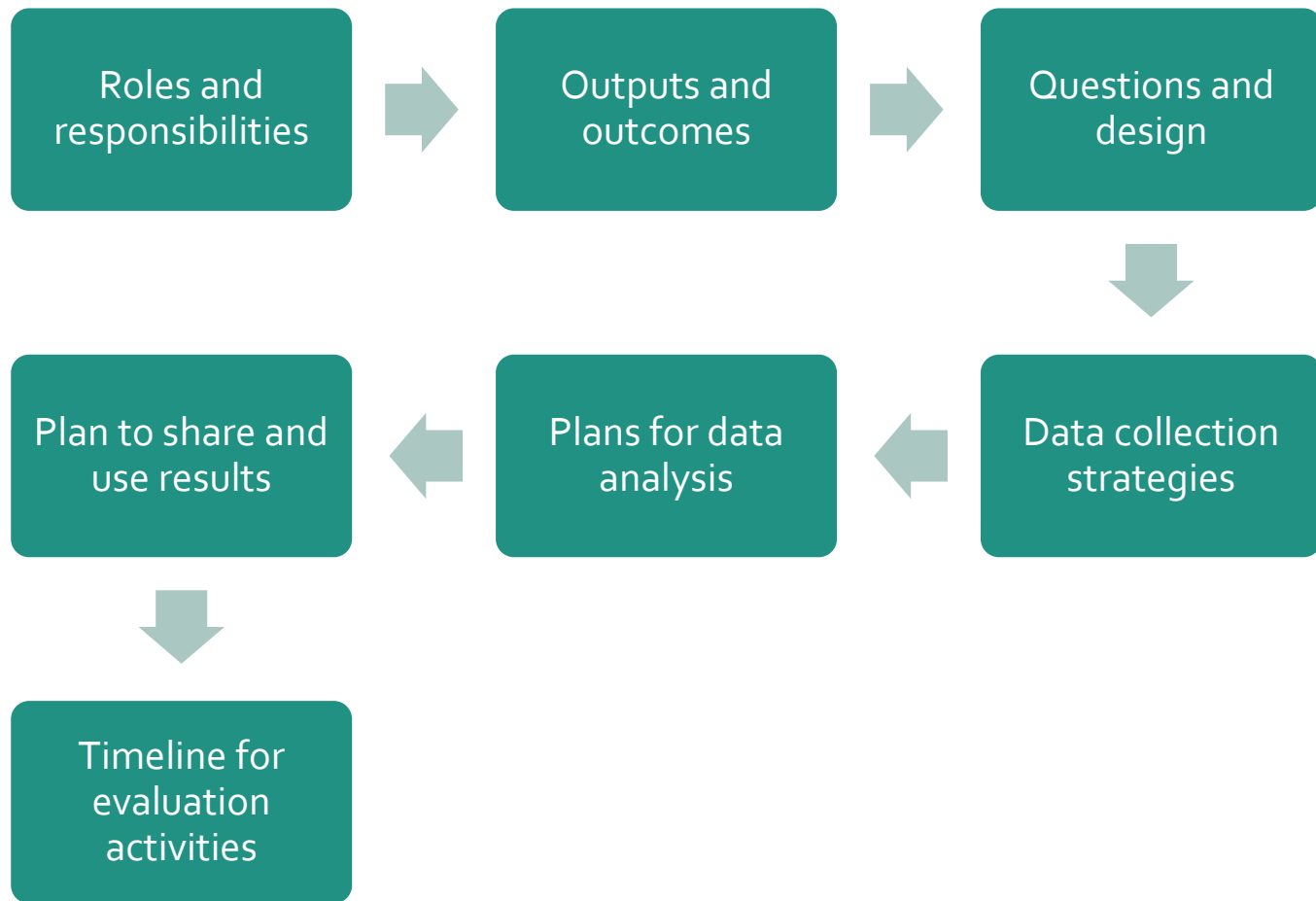
Participants will

- Understand key activities in moving an evaluation plan forward
- Reflect on their readiness to put evaluation planning into action
- Identify specific steps for implementing their SSIP evaluation
- Know where to access additional resources for implementing evaluation

Session Format

- Presentation (20 minutes)
- Self-reflection activity (30 minutes)
- Action planning activity (30 minutes)
- Wrap-up and resources (10 minutes)

Evaluation Plan



Roles and Responsibilities

- Clear line of responsibility and assigned staff for:
 - Accessing existing data sources
 - Developing new tools/measures
 - Collecting data
 - Storing and cleaning data
 - Analyzing data
 - Summarizing findings, sharing results

Outputs, Outcomes, Questions, and Design

- Link activities to Outputs and Outcomes
 - How planned strategies are systematically connected to intended outputs and outcomes
- Identify the questions (and possible subquestions) the evaluation will seek to answer
 - Progress, Impact
- Describe the evaluation design, or framework, that will guide data collection and analysis
 - Descriptive, Quasiexperimental

Data Collection and Analysis

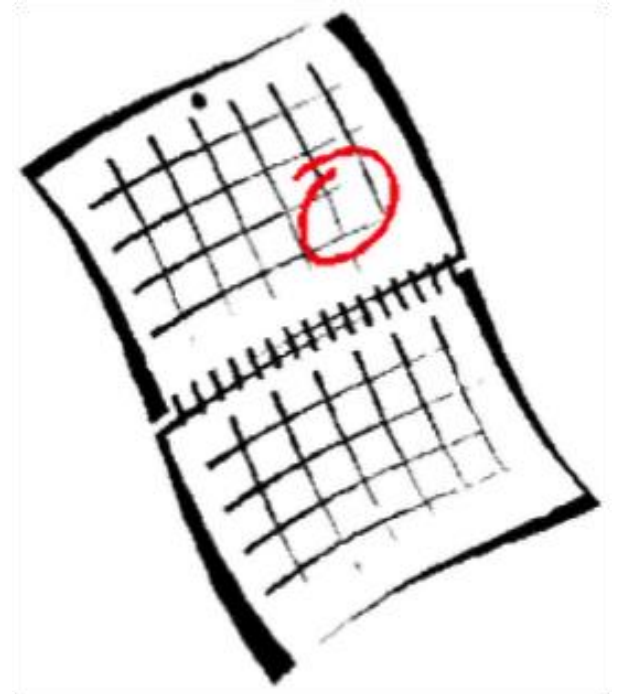
- Deciding how and when to collect data
 - Instruments/tools
 - Collection schedule
 - Best practices
- Determining and implementing analysis
- Linking data collection and analysis back to evaluation questions and program goals

Sharing and Using Data

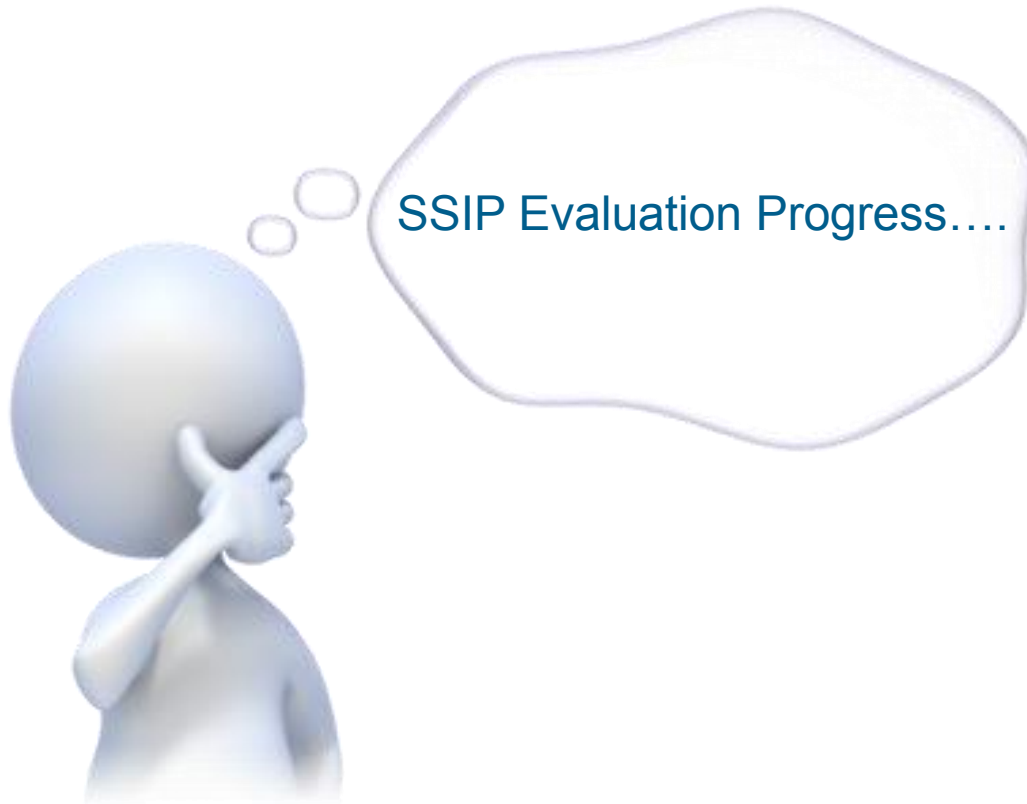
- Plans for
 - Ongoing use of data to identify successes and challenges and modify plans as necessary
 - Sharing results with stakeholders
 - Using data for reporting (e.g., Annual Performance Report)

Developing a Timeline

- Backwards planning
 - When do you need data and for what purpose (e.g., 2017 APR)?
 - What steps/actions need to be taken to get the data you need and how long will they take?
 - Is your timeline realistic? Does it allow for unanticipated challenges or delays?



Activity 1: Self-Reflection



Sharing: Self-Reflection

- What steps are in place?
- Where are the gaps?

Activity 2: Identify Action Steps

- What action steps does your state need to take to fully implement your SSIP evaluation plan?



Sharing: Action Steps

- What specific steps will you take to move forward on your SSIP evaluation?

Wrap-Up and Resources

- Technical assistance is available
 - Universal → [IDC website resources](#)
 - Targeted → contact your IDC State Liaison

For More Information

IDC Visit the IDC website
<http://ideadata.org/>



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