**Integrating the OSEP Child Indicators into the Early Intervention Process**

**Overview and Plan for Early Implementers**

**Purpose:** Through a structured program of support and communication, a cadre of local systems will integrate the Office of Special Education (OSEP) Child Outcomes (indicators) throughout the early intervention process in order to improve results for children and families. This cadre will be supported by the Infant & Toddler Connection of Virginia staff throughout the process. The Child Indicator Workgroup will collaborate with the ITCVA staff to provide input, support and resources and training for the “early implementers”.

**Timeline:**

* Monthly Meetings with Cadre of “Early Implementers” including at least one local system from each region
	+ August – October: Preparation Phase - TA calls with all practitioners in Early Implementation systems; provision of resources and TA,
	+ October 15, 2012 – Early Implementers begin implementation of integrated process
	+ November – December: Early Implementers reflect on how the process is going; focus on implementation successes, challenges and potential new strategies
	+ January – evaluative feedback from early implementers to be used to plan regional TA
	+ February through June – focus on implementation challenges, successes, developing/refining resources and documents, planning for TA and training
* Collaboration with Child Indicators Work Group to identify/develop resources and training and to implement training
* TA through regional meetings beginning February 2013
* Statewide training March/April 2013
* Statewide implementation July 2013

**Early Implementers:**

Richmond Region:  ***Hanover***

Valley:  ***Rockbridge, Harrisonburg-Rockingham, Staunton-Waynesboro***

Roanoke:  ***Central Virginia***

Tidewater:***Norfolk, Chesapeake***

                Southwest Virginia: ***Mount Rogers***

                Northern Virginia:  ***Shenandoah Valley; Rappahannock-Rapidan***

**Early implementers will be expected to:**

* Implement the revised IFSP form developed by the Child Indicator Workgroup at initial and annual IFSP (starting October 15);
* Work toward integrating information about the child’s levels of functioning in the developmental domains into the new narrative format, which is organized by the child outcome indicators;
* Provide regular feedback (written and verbal) to the state office, to include feedback from service coordinators, providers, families and administrators;
* Participate in monthly, one-hour phone calls during which coaching will be provided by state staff; early implementers will share their experiences; and next steps will be discussed;
* Provide examples of documentation to the state office; and
* Participate in the development and delivery of written materials and/or training for statewide implementation.

**Early implementers can expect the following from the state office:**

* Support and coaching through monthly group meetings and through individual technical assistance;
* Resources, materials, videos and vignettes for training; and
* Review of and input on documentation.

**Working Schedule and focus for Early Implementer Calls through December 2012:**

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| --- |
| **Call in number: 866-842-5779; pass code 8043716569** |
| **Date** | **Time** | **Topic** | **Materials, Resources** |
| August 2, 2012  | 9:00 – 10:30 AM | Overview, Timeline, Getting Started; referral and intake***Establish consistent process for implementation and feedback***  | * *Attendance Log\**
* *Assessment/Planning Tool*\*
* Quality Practices – Referral and Intake
* Integrating Child and Family Outcomes into the Individualized Family Service Plan (IFSP) Process
 |
| August 23, 2012 | Noon – 1:00 PM | Eligibility Determination and ASP | * Quality Practices – ED and ASP
* Draft revised IFSP form
 |
| Sept. 6, 2012 | Noon – 1:00 PM | IFSP Process, Individualized Child Outcomes, Service Delivery | * Quality Practices – ASP and IFSP Development, Ongoing Intervention and Service Delivery
 |
| October 4, 2012 | Noon – 1:00 PM | IFSP Reviews and Revisions, Transition; preparing for implementation  | * Quality Practices – IFSP Revisions as Needed, 6 Month/Annual Review, Transition
 |
| November 1, 2012 | Noon – 1:00 PM | Reflection on implementation, coaching |  |
| December 6, 2012 | Noon – 1:00 PM | Reflection on implementation, coaching |  |

\* *These documents are to be updated prior to each meeting and sent to Beth, Anne and Bev*

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