

**Assemble the Players**

1. **Establish state leadership team:** Consider including the Part B or Part C Director/Coordinator, data manager, monitoring staff, TA staff, and counterparts from general education/early childhood within the state agency.
2. **Identify stakeholder group:** Select a representative group of stakeholders to include Department of Education or Lead Agency state staff, parents, State Advisory Committee (SAC) or State ICC representatives, school district or local early intervention administrators, parent centers, teachers/service providers, and state agency leaders from both general and special education.

*Initial Results Data Scan by State Leadership Team*

1. G**ather relevant results data** you may consider as your state-identified measurable student result and focus of SSIP. Consider the following sources:
* APR data
* For Part B states, results data included in your State Data Profile sent by OSEP with the 2013 Determination Letter (e.g., graduation rate, LRE)
* Other relevant and readily available state data that relates to results for children and students with disabilities
1. **Disaggregate the data** (e.g., by race/ethnicity, native language, socioeconomic status, disability status, school/district/program, region of the state, etc.)
2. **Make observations** about the data. What story do the data tell? Where are your state’s strengths and challenges?
3. Based on observations and strength/challenges, **select a few (3-5) results data areas or indicators** as your possible state-identified measurable student result

*Review Results Data with Stakeholder Group*

1. Present results data analysis to your stakeholder group. Consider **developing “data summary packets”** for each outcome data area for stakeholders. Include disaggregated data.
2. **Have stakeholders make observations** about the results data. What story do the data tell? Suggested observation questions include:
	1. What do you observe about this data? Any patterns or trends? Sizeable gaps? Relationships to student characteristics? Variation across regions, programs, or school districts?
	2. Based on your observations, what concerns you about this data?
	3. What hypotheses do you have about possible explanations for what you have observed in the data?

**Conduct Broad Data Analysis**

**Review of State Context**

1. **Review state context.** Looking broadly at your state context may help you make a decision about the state-identified measurable student result that will be the focus of your SSIP. As part of this analysis, you may want to consider how well the data you have analyzed indicates a *need* to focus on the issue, how well *aligned* the issue is with current state initiatives and priorities, what *resources* are available to support the issue, your state agency’s *organizational capacity* to address the issue, and the state’s *readiness* to address the issue.

**Select State-Identified Measureable Student Result as SSIP Focus**

1. **Select the state-identified measurable student result that will be the focus of your SSIP:** Given the results of both your analysis of your data and state context, identify the outcome of focus for your state’s SSIP. This step may be completed with input from your stakeholder group or by the internal state leadership team.



**Icon Key**

Stakeholder Involvement

NERRC Tool Available

