

**Name of Activity:** Written Child Example – Ava at 40 Months Activity

**Preparation Time:** 30 minutes

**Activity Time:** 40-60 minutes

**Preparation:**

1. Print the “Ava’s Assessment Information” and “Summary of Relevant Results Worksheet”. Copy for each participant.
2. Print the “Instructions for the Group Activity”; make enough copies for small groups to share.
3. Print the “Documentation Worksheet” and “Ava’s Skills Coded” for the trainers and have available during the activity.

**Activity Instructions:**

1. Divide the group in to small groups of 5 or 6.
2. Distribute the Instructions for the Group Activity to each group. Provide participants with a brief overview of the activity; instruct them to read the instructions provided as a group. Inform the participants that they will have 20-40 minutes to complete the activity (the trainer(s) should decide based on the agenda for the day, leaving 20 minutes of the total time available for the large group debriefing).
3. During the activity, the trainer(s) should circulate among the groups to answer questions and to support the group process.
4. Provide 10 minute and 5 minute warnings to participants so that they can finish the entire activity.
5. As a large group, debrief the activity, asking for reflections, learning and observations based on the process used to make the determinations of Age Expected (AE), Immediate Foundational (IF) and Foundational (F) and the ratings for each outcome. Highlight reflections on reaching consensus in the ratings, the teaming process itself and their perceptions of their knowledge of child development as key parts of the process.

**Activity Variations:**

- Bring green, yellow and pink highlighters for the activity to use in the second step under Activity Instructions above. As participants are reviewing Ava’s reports, ask them to highlight age-expected skills green, immediate foundational skills yellow and foundational skills pink. Use the visual representation they create to help them think about the distribution of skills and the rating to be selected. The Bucket List or other visuals under State Examples on the ECO website ([http://projects.fpg.unc.edu/~eco/pages/states\\_cosf\\_materials.cfm](http://projects.fpg.unc.edu/~eco/pages/states_cosf_materials.cfm)) may be helpful.
- If there is sufficient time, consider having the small groups work through Outcome 1 and then having a full group debrief before moving onto Outcomes 2 and 3. Suggest that observations and “aha’s” from the work rating Outcome 1 be deliberately practiced when reviewing information for Outcomes 2 and 3. A debriefing time may be added between each outcome if



time allows and if it would support participants understanding and mastery of the team rating process.

- Consider ending the discussion with specific reflections on the process of reviewing the information, the team discussion and the rating process, and implications of the exercise for practice after the training. Ask participants for specific, concrete examples of ways they might change their COS process in their program based on the exercise.

