Training Activity Instructions

Name of Activity: Rating Scale Jeopardy

Preparation Time: 20 minutes

Activity Time: 10 – 15 minutes

Preparation:

- 1. Insert the Rating Scale Jeopardy PPT slide into the Power Point presentation to be used during training.
- 2. Download or print the *"Jeopardy Score Sheet with Answers"* for the trainers.
- 3. Print the "Jeopardy Score Sheet" to distribute to participants.

Activity Instructions:

- Introduce the activity to participants by asking them if they have watched Jeopardy! on television. The activity will follow the same format, which includes responding in the form of a question (i.e., "What is a rating of 3?").
- 2. Display the Rating Scale Jeopardy slide. You may choose to use the slide in two different ways it may either be inserted into the presentation Power Point (as noted above), or displayed by itself in a separate file. In either case, in order for the slide to work properly the Power Point presentation must be in Slide Show mode. Click on the Slide Show tab at the top of the Power Point tool bar. On the far left hand slide, choose the second option to start slide show "From Current Slide".
- 3. The slide operates on a mouse click or the down arrow on the key board, and goes in order from left to right, first row to third. To unhide the answer, click the mouse or use the down arrow. The answer will appear. (Note: if you accidentally uncover one too many slides, you may use the up arrow to cover the last answer until you are ready to move on).
- 4. Participants provide answers in the form of a question (i.e. What is a rating of 4?). The trainer should facilitate discussion about the correct answers using the *"Jeopardy Score Sheet with Answers"*.

Activity Variations:

• This activity may be completed by individuals using the *"Jeopardy Score Sheet"*. In this variation, the trainer uncovers each answer and allows sufficient time for the participants to record their responses on the Score Sheet. In this variation, participants do not need to respond in the form of a question, but may write the number of the outcome that corresponds with the answer (i.e. ratings of 1-7). Correct responses may be given and discussed one at a time, or after all 9 answers have been revealed. This option may be most efficient if training a group of more than 20 people at a time.

Training Activity Instructions

- This activity may be completed as a competition as individuals or two groups.
 - If individuals will respond, the trainer may instruct them to raise their hands and respond in the form of a question. The trainer then calls on the first person to raise their hand. If that person is incorrect, the trainer may ask again or call on the second person who raised their hand.
 - The trainer may opt to divide the group in half. The trainer may elect to use the hand raising method described above, or the group may assign a spokesperson to respond for the group.
 - Bring bells or noisemakers that groups can use to signal they are ready to answer.

For both options describe in this variation, it is recommended that each correct response is given after the answer is revealed, and any discussion about different answers occur prior to moving on to the next answer. This variation works best when training groups of 20 or fewer people.