

Name of Activity: Determining Factors that Influence Data Quality Activity

Preparation Time: 5 minutes

Activity Time: 15 - 20 minutes

Preparation:

1. Print the worksheet entitled, *"Factors that Influence Data Quality"* and copy for each participant.

Activity Instructions:

1. Divide the group into small groups of 4 or 5. Instruct the groups to select a note taker and a spokesperson.
2. For ~5 minutes, have the groups use the worksheet to discuss factors that improve or lessen the quality of COS data, based on their experiences with their program. During the discussion, the note taker should document the conversation on a blank worksheet.
3. Debrief as a large group. Have the spokesperson from each group share the factors that they discussed. Discuss the factors that were identified and ask the group to reflect on the possible implications of those factors on the COS process.

Activity Variations:

- Ask them to reflect on the COS process and determine what factors might influence data at different points in the process (i.e. child assessment, team process, ratings, data collection, data entry, etc.).

