

2015 File Reviews

1. Client ID

ID

2. Date Completed:

SITE REVIEW CHILD FILE DATA SHEET

3. Reviewer:

- Anna
- Chad
- Christy
- Jennifer
- Lauren
- Melaine
- Other

4. Region:

- 1
- 2
- 3
- 4
- 5
- 6
- 7

5. Service Coordinator:

Enter the assigned service provider ID number from ITPKIDS

6. Child Information

Name

DOB

ClientID

Current IFSP Date

7. Services on most recent IFSP:

- Family education
- Speech Therapy
- Occupational Therapy
- Physical Therapy
- Service Coordination
- Family Training
- Counseling
- Home Visits
- Health Services

8. Service Providers:

Family Education	<input type="text"/>
Speech Therapy	<input type="text"/>
Occupational Therapy	<input type="text"/>
Physical Therapy	<input type="text"/>
Service Coordination	<input type="text"/>
Family Training	<input type="text"/>
Counseling	<input type="text"/>
Home Visits	<input type="text"/>
Health Services	<input type="text"/>

9. Who completed the COSF? (enter the name written in the field "Completed By...")

10. Persons involved in deciding the summary ratings (from COSF form)

<input type="checkbox"/> Service Coordinator	<input type="text"/>
<input type="checkbox"/> Developmental Specialist	<input type="text"/>
<input type="checkbox"/> Speech Therapist	<input type="text"/>
<input type="checkbox"/> Occupational Therapist	<input type="text"/>
<input type="checkbox"/> Physical Therapist	<input type="text"/>
<input type="checkbox"/> Clinician	<input type="text"/>
<input type="checkbox"/> IESDB	<input type="text"/>
<input type="checkbox"/> Other	<input type="text"/>

COSF and Scoring

11. What is the length of enrollment for the most recent case? (Found on Case Node: Look at the most recent case, and the earliest IFSP in that case. Respond with the difference between that date and either the exit date or the current date if still enrolled.)

<input type="radio"/> Less than 6 months	<input type="text"/>
<input type="radio"/> 6 months - 1 year	<input type="text"/>
<input type="radio"/> 1 year +	<input type="text"/>

12. Reason (ex. premature)

Reason 1	<input type="text"/>
Reason 2	<input type="text"/>

13. Are entry ECO scores entered in ITPKIDS? (found on case node)

<input type="radio"/> Yes	<input type="text"/>
<input type="radio"/> No	<input type="text"/>
<input type="radio"/> No and not required - enrolled less than 6 months	<input type="text"/>

14. Are exit ECOs entered in ITPKIDS? (Found on Case Node)

<input type="radio"/> Yes	<input type="text"/>
<input type="radio"/> No	<input type="text"/>
<input type="radio"/> No and not required (enrolled less than 6 months)	<input type="text"/>
<input type="radio"/> N/A - Still Enrolled	<input type="text"/>

15. Number of cases:

- 1
- 2
- 3
- 4
- 5

16. Did the child have ECO scores on a previous case?

- Yes
- No
- N/A

17. Were new ECO scores determined for the most current case?

- Yes
- No
- Exited - less than 6 months
- N/A

18. Was the decision to not determine new ECO scores appropriate?

- Yes
- No
- N/A

19. Is a COSF uploaded into ITPKIDS for the most current case?

- Yes, in Previous 6 months
- Yes, more than 6 months ago
- No, but should be
- Not required

20. Is the COSF fully completed?

- Yes
- No

21. Comments

- 1 _____
- 2 _____
- 3 _____

22. Does ECO data entered in ITPKIDS match the data entered in the COSF?

- Yes
- No

23. If no, what is different?

24. Do parent observation and report align with COS scores?

	Yes	No	Partly
Positive social-emotional skills?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acquisition and use of knowledge and skills?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use of appropriate behaviors to meet their needs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

25. Comments:

26. Do assessment results align with COS scores?

	Yes	No	Partly
Positive social-emotional skills?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acquisition and use of knowledge and skills?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use of appropriate behaviors to meet their needs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

27. Comments:

Eligibility

28. What is the eligibility category selected?

- EMC
- DD
- ICO

29. Is the eligibility category accurate (DD, ICO, EMC)?

- Yes
- No

30. Is a completed eligibility checklist in ITPKIDS? (in attachments)

- Yes
- No

31. Was the child eligible based on social-emotional? (A.2. on eligibility checklist, Social Emotional should be checked)

- Yes
- No

32. Comments:

Assessments

33. Was social-emotional identified as a concern?

- Yes
- No

34. If social-emotional was a concern, was a more in-depth social-emotional assessment completed?

- Yes
- No

35. What tool was used? (SHOULD WE PUT OPTIONS?)

Tool 1

Tool 2

36. Did that tool appropriately address identification of social-emotional needs? (Review completed by team)

- Yes
- No

37. Comments:

38. Is the outcomes page(s) complete (all sections are filled in)?

- Yes
- No

39. Comments

40. CHILD OUTCOMES

Total Child Outcomes _____

written using functional language _____

of Measurable Child Outcomes _____

with Family-Driven Language _____

of strategies and resources that address the outcome _____

that focus on child and family's participation in an activity or routine identified by the family _____

that are reflective of the assessment results _____

that are discipline and jargon free _____

41. FAMILY OUTCOMES

Total Family Outcomes _____

written using functional language _____

of Measurable Family Outcomes _____

with Family-Driven Language _____

of strategies and resources that address the outcome _____

that focus on child and family's participation in an activity or routine identified by the family _____

that are reflective of the assessment results _____

that are discipline and jargon free _____

42. SERVICE COORDINATION OUTCOMES

Total SC Outcomes _____

with Family-Driven Language _____

that are reflective of the family needs _____

43. In general, which components are met in the progress statement for child and family outcomes?

Does the progress statement meet all of the required components (How will we know we're making progress? What will be different? When do we hope to have this completed?)?

"How will we know we are making progress?"

"What will be different?"

"When do we hope to have this completed?"

No components are met

44. In general - Are the outcomes reflective of the family's resources, priorities, and concerns?

***Review Part 1 of IFSP. Outcomes should be clearly based on the family's priorities and concerns identified as part of the assessment and documented in Part 1 of the IFSP.**

- Example of a "Yes" response: *Kimie will play with her toys so Grandma can cook breakfast and get the older kids off to school.*
- Example of a "No" response: *Angel will participate in reciprocal turn taking during one-to-one facilitation.*

Yes

No

45. Child outcomes - If social-emotional needs were identified, are outcomes reflective of these findings (or documented reason why not)?

Yes

No

NA

46. Family outcomes - If social-emotional needs were identified, are outcomes reflective of these findings (or documented reason why not)?

- Yes
- No
- NA

47. Do the services reflect the IFSP outcomes (Are the services and supports identified in the IFSP designed to enhance the capacity of the family in meeting the developmental needs of their child)?

***Types and intensity of services are based on the documented resources, priorities, interests and concerns of the family, the unique strengths and needs of the child, and the functional, participation-based outcomes.**

- Yes
- No

48. Comments:

Exit Reasons

49. What is the exit reason?

Please select one ...

50. Based on the documentation, was the exit reason acceptable?

(Yes - child was appropriately graduated, parent withdrawal was unavoidable, sufficient attempts at contact were made.

No - Additional efforts should have been made to continue providing services to the child or refer them elsewhere.)

- Yes
- No
- NA